

Dartford and Whiteoak Triathlon Club

Race Meeting

Meeting Date: Wednesday 21/2/18

Attended: Lisa, Heather, Craig, Martin, Paul, Melody, Danny, Andy, Debbie, Mark

Apologies:

Race is to be held Sunday 10th June

- **Event planner**- Paul
- **Entries manager**- Danny
Currently - 82 sprint, 29 standard
- **Event sponsor/publicity??**
- **Leaflets** - not ready. Once we have we can each take a different event to blitz.
- **Sponsors** – J Doyle, A Williams, C Ginn, A Walpole (Maria is reconsidering)
- **Event admin** – risk assessment – Paul has updated for last year and to pass to Mel.

Need to discuss with council/company re parking. Paul has contacted the company regarding the Focus car park.

Possibly park at bowls entry? At Swanley park? We would need extra parking signs but also need to get the keys and be responsible for them and handing over. Melody to email re both Swanley car parks. Also could verbally advise Asda as a last minute.

Woodlands? Check if the car park is available.

- **Swim hats and swim** –Lara is happy to do this year, Paul Fisher will support
- **Pool dipping cards** – are with Martin, as well as marshal vests
- **Swim brief** – Heather to check with Phil and Nikki

- **Race structure – similar to last year.**

Kids race? Swim and run? Swim 9-9:30 only? Paul to talk to Swanley swim club and explore. This needs to be discussed more

- **Race numbers** – Heather to order

Standard 1-50 Red

Relay team 51-61 orange (2 of each) standard (Paul to check) –orange relay – 10 with bike, 10 with run

Sprint 62 -312 purple

- **Stall – club kit** – hoodies and t-shirts sold well last years, also old kit
 - Order 'Whiteoak finisher', to sell (about 50)
 - Kit sales and membership enquiries – will have card reader for Craig (Niamh to help)
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- Posters – advertising 15% off next years race?
- Danny to contact Stuweb re having race active for 2019 to make easier transition

- **Goody bags** – Dave P has emailed all those from last year

- **Rubber bands** – who has these? Mick, John D? Possibly in with Craig's bottles.

- **Signs** – Mick A to order more bike and run signs. Keep yellow for bike and orange for run. Martin N and Ronan to put out signs the night before and Martin on race day – Lisa will check he is happy to do.

- **Start times** - Danny to sort

- Paul to confirm with Roy he will do race

- **Finish line** - make sure there is plenty of water and cups – Andy will look after this. Debbie will be on microphone.

- **Race cut off date**– Paul to check (10 days before?)

Race familiarisation day – 13th May

Mark, Craig, Roy and Mel/Heather to take groups out on bikes and run then with that group. Ride back to the park (beforehand they will have given in trainers which will be taken over).

Sevenoaks club – have our Sprint race in their Club Champs. Should we advertise it more? Offer a club discount?