

Dartford and Whiteoak Triathlon Club

Meeting Date: Wednesday 9th January 2019

Attended: Craig, Alison, Martin, Paul, Melody, Janet, James, Ralph, Mark, Debbie

Apologies: Danny, Karin, Andy

Minutes from last meeting-

December's Committee Meeting was largely taken up by everybody discussing and understanding their roles.

James was going to look into the club's Data Protection Policy.

James has done this and will now liaise with **DANNY, MARK AND RALPH** to set up GDPR compliance.

It was agreed that club members would be contacted in January to see if there was any interest in Southwater this year.

Southwater end of February for inclusion fully paid, **MELODY** to sort this.

Alison would book the Whiteoak pool for 2019, done

Paul would book the Fairfield pool for 2019, done

Craig was going to chase up race reports from Dave Poland/Brian Downton, done **KARIN** to chase Brian for Grafman report to be released first week of February.

Club championship races were agreed.

JANET LITTLEJOHN was going to look into a second club race. **SEE NOTES**

RALPH was looking into whether we could apply for funding for a defibrillator for use at the lake. **INFO TO BE PROVIDED TO PAUL.**

JAMES was looking into whether SH2OUT safety accreditation was worth investing in.

COMMITTEE AGREED THAT THIS SHOULD BE GIVEN A TRY FOR LAKE USE AND THEN DECIDE ANNUALLY.

Do we need a club welfare officer? **HEATHER HAS AGREED TO DO THIS ONCE NIAMH IS BETTER.**

COMMITTEE CO-ORDINATOR LISA HAS SAID THIS WOULD BE A ROLE FOR HER, IN TIME.

Ralph was going to look into staging a duathlon race at the lake, inviting other club members. **RALPH WILL PUSH THIS FORWARD ASAP.**

Membership fees would have to be increased by 10%. **NOTIFICATIONS GONE OUT.**

Dave Poland/Craig/Roy are willing to coach the last Wednesday of the month sessions free of charge. If not available, sets will be given out.

MELODY TO INCORPORATE THIS INTO ROTA. INCLUDING PLANNING MEETING TO BE AGREED WITH COACHES AND HAVE NEW CONTRACTS SIGNED WITH INCLUSION OF PRIVACY POLICY.

Craig's brick sessions will continue. **NEXT BRICK SESSION 19TH JAN THEN FORTNIGHTLY. A CALENDAR IS TO BE PUT ONTO WEBSITE AND INCLUDE DATES OF PARK RUNS, BUT LOCATION TO BE POLL FROM MEMBERS 2 WEEKS PRIOR. DANNY**

Agenda Topic – Letter from Whiteoak manager Nikkie Mort (please see attached)

Discussion: PAUL WAS HAVING A FURTHER MEETING AND WILL NUDGE NIKKIE TO REPLY TO LAST EMAIL FROM CRAIG.
AFTER THE MEETING CRAIG HAS SECURED A LOCKABLE LOCATION FOR COACHES TO ACCESS. A FILE BOX IS NEEDED.

Proposed Action: **OBTAIN FILE BOX. PAUL.**

Agenda Topic – Additional race to be staged either at the pool or the lake.

Discussion:

JANET SECOND RACE: SEPTEMBER 15TH, POOL OR OPEN WATER, CRAIG TO TALK TO TINA ABOUT A RACE WITH OFFROAD ON THE MARSHES.OR ROAD.OR AQUATHON.

Proposed Action: **AWAIT ANSWER AND FIRST AGENDA FOR NEXT MEETING.**

Agenda Topic – Month by month planning to be agreed and implemented.

January Lake papers to be filed and accepted. CRAIG HAS FILED AND IS AWAITING ACCEPTANCE FROM TINA. (LAKE NUMBERS NOW SHOW 1-20 KAYAK TO SWIMMER RATIO, AND MINIMUM TEMP OF 7 DEGREES BEFORE CANCELLING)

RACE:

Race flyers out, PRINTED AND DISTRUBUTED TO COMMITTEE FOR ADVERTISING medals PAUL to sort WITH LEOPARD PRINT INPUT. AND TO DISCUSS SPONSORSHIP.

PAUL to assign via spread sheet. marshals and get agreement to attend.

COMMITTEE RACE ROLES TO DATE:

Mel, Mick & Martin - **run,**

Craig - **Race Director,**

James - **foot down position,**

Alison & Dave B - **timing,** Janet - **pool**

Heather - **registration,**

Mark and Dan m, **transition,**

Ralph,

Debbie - **announcer,**

ride manager,

Sponsors contacted. Dave Poland onto this.

Grafham report posted to website. **Karin to contact Brian Downton.**

February - End of month lake water testing done. **26th February water samples. Craig and Martin**

Other clubs to be contacted re lake access and race dates. **Ralph**

Go Tri sorted and ready. **PAUL**

March - Water testing RESULTS FILED WITH TINA. **MARTIN**
lake radios purchase. **PAUL**

April - Lake open on 1st April with the Big Chill Race.
Sevenoaks loop 7th
Tonbridge loop 14th.
First Big Swim on 19th April.
20th swim/bike/run training day including transition training.

May - CRAIGS **60TH** PARTY 11TH (VENUE TO BE ADVISED).

WHITEOAK RACE FAMILIARISATION. 25TH.

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Race details to be ramped up with everything in place by the middle of the month.

Go Tri to take place. 26th may. **PAUL WILL TAKE LEAD ON THIS.**

Discussion:

Proposed Action:

Agenda Topic – Nutrition evening to be sorted as early as possible..

Discussion:

Proposed Action: 23rd 8-9PM room to be booked by **ALISON**,

AOB: SOUTHWATER ENTRY REQUEST AND PAYMENT 28TH FEB.

Next Committee Meeting – Wednesday 13th February 7.30-9.05PM.

FEB AGENDA:

SECOND RACE TO BE AGREED AND LOCATION SORTED.